

# Import of W-2s into TurboTax

You have the option to import your W-2s into TurboTax. This feature is quick, easy, and automatically puts your information in the right places on your tax return.

## Before You Begin

- TurboTax is available in two versions - online and CD. You'll need to select a product that supports the W-2 import feature - TurboTax Deluxe, Premier, or Home & Business. Visit the TurboTax website at [www.turbotax.com](http://www.turbotax.com) for help on choosing the one that best suits your needs, or to get started with the online version.
- Have your W-2 in hand when you start TurboTax – you'll need some basic information from the form to enable this import feature.

## How to Import Your W2

Start TurboTax and follow the TurboTax screens as it guides you through entering your Personal Information. You'll come to Federal Taxes, where W-2 is the first income topic.

You'll see the screen, "Let's Work on Your W-2." Select **Work on my W-2 now**.

**TurboTax** Deluxe

Create User ID | Exit

Federal Refund  
\$0

Home Personal Info Federal Taxes State Taxes Wrap-Up Print & File

Flags Tools

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### Let's Work on Your W-2

We'll walk you through entering your **W-2s** one at a time. If you have any **1099s**, we'll work on those later.

Work on my W-2 now

I don't have any W-2s

Skip W-2s for now

**Learn more about these situations:**

- My employer sent me [another W-2](#)
- I should have received a W-2 [but didn't](#)
- I have a [W-2G \(gambling\)](#)

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You'll be asked to enter the Employer Identification Number (EIN) from your W-2 (in Box b). You'll find this number on the paper version of your W-2.

**TurboTax** Deluxe Create User ID | Exit

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### Let's Start With a Bit of Info From Your W-2

Enter the Employer Identification Number (EIN). [Explain This](#)

**EIN (Box B)**

22222    Employer's social security number    QMB No. 1242-0000

1. Wages, tips, other compensation    2. Federal income tax withheld

3. Social security tax withheld    4. State income tax withheld

5. Local income tax withheld


6. Employer's first name and initial    Last name    Suffix    11. Home/office phone    12. Other phone

13. Employer's address and ZIP code    14. State    15. City    16. Zip

17. State wages, tips, etc.    18. State income tax    19. Local wages, tips, etc.    20. Local income tax    21. Local taxes, fees

**W-2** Wage and Tax Statement    Department of the Treasury - Internal Revenue Service

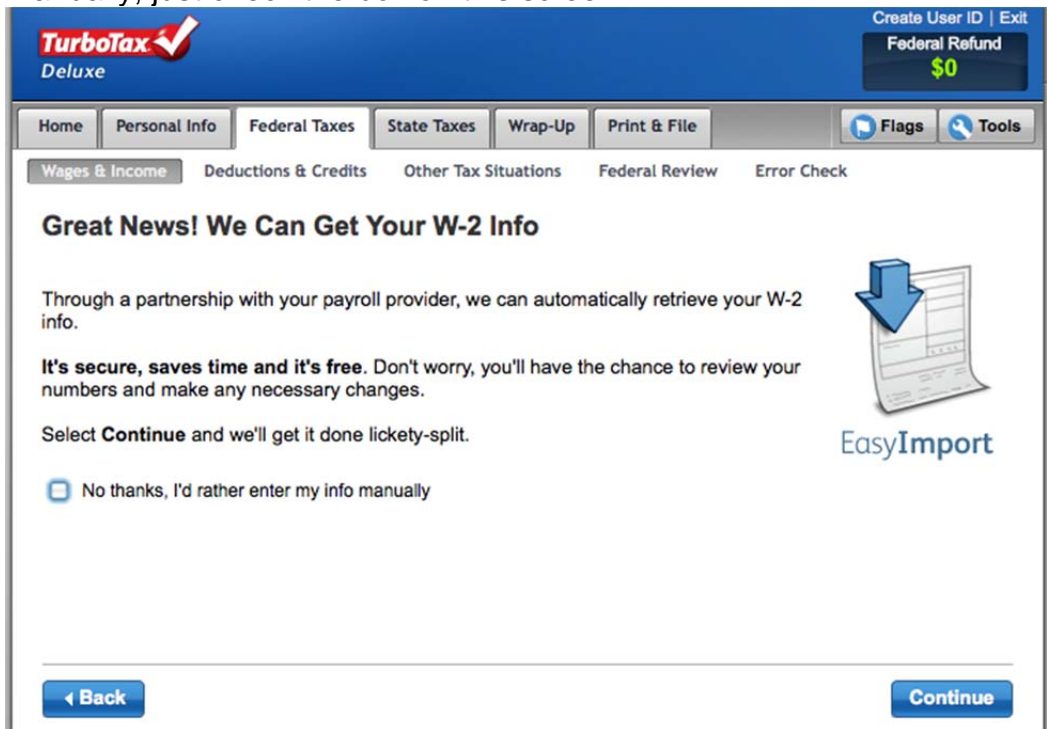
Form 990-For State, City, or Local Tax Department



**b Employer identification number (EIN)**


**← Back** **Continue**

This confirmation screen let's you know TurboTax can import your W-2. Select continue to import. You do have the option to enter all of your W-2 information manually, just check the box on this screen.





The screenshot shows the TurboTax Deluxe software interface. At the top, there is a blue header with the TurboTax logo and 'Deluxe' text. To the right of the header, it says 'Create User ID | Exit' and 'Federal Refund \$0'. Below the header is a navigation bar with tabs for 'Home', 'Personal Info', 'Federal Taxes', 'State Taxes', 'Wrap-Up', and 'Print & File'. To the right of these tabs are 'Flags' and 'Tools' buttons. Below the navigation bar is a sub-navigation bar with tabs for 'Wages & Income', 'Deductions & Credits', 'Other Tax Situations', 'Federal Review', and 'Error Check'. The main content area has the heading 'Great News! We Can Get Your W-2 Info'. Below this heading, there is text explaining that TurboTax can automatically retrieve W-2 info through a partnership with payroll providers. It states that the process is secure, saves time, and is free. It encourages the user to select 'Continue' to get the info imported. There is a checkbox labeled 'No thanks, I'd rather enter my info manually' which is currently unchecked. To the right of the text is an illustration of a document with a blue arrow pointing down to it, and the text 'EasyImport' below it. At the bottom of the screen, there are two buttons: 'Back' on the left and 'Continue' on the right.

You'll need to provide some additional information from the paper version of your W-2. This is an extra security measure to make sure you are the only one importing your information.

**TurboTax**   
Deluxe

Create User ID | Exit  
Federal Refund  
**\$0**

Home Personal Info Federal Taxes State Taxes Wrap-Up Print & File  

Wages & Income Deductions & Credits Other Tax Situations Federal Review Error Check

### Enter Total Wages from Your W-2

We'll need your total wages, which are found on Box 1 of your W-2.

Total Wages (Box 1)

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You're W-2 information is now in your tax return! We highly recommend you compare it to your paper version. You can edit your information if necessary, but note that you're responsible for your W-2 information provided on your return.

## We've Automatically Entered Your W-2

Please review the information below to make sure it matches what's on your W-2. If you have a 1099, we'll work on that later.

Form **W-2** Wage and Tax Statement

### Employer Information

#### Box b Employer's Federal ID Number

EIN [Explain This](#)

#### Box c Employer's Name and Address

Location  U.S. Address  Foreign Address

Employer's Name

Name, cont'd

Address

City

State

ZIP Code

### Federal Wage Information (we'll work on W-2s one at a time)

#### Boxes 1-11 - If none leave blank.

1 - Wages	<input type="text" value="20,000.00"/>	2 - Federal Tax W/H	<input type="text" value="5.99"/>
3 - Soc Sec Wages	<input type="text"/>	4 - Soc Sec Tax W/H	<input type="text"/>
5 - Medicare Wages	<input type="text"/>	6 - Medicare Tax W/H	<input type="text"/>
7 - Soc Sec Tips	<input type="text"/>	8 - Allocated Tips	<input type="text"/>
9 - Advance EIC	<input type="text"/>	10 - Dependent Care Benefits	<input type="text"/>
11 - Nonqual Plans	<input type="text"/>		